

THINC, Inc.

Taconic Health Information Network and Community

*Privacy and Consumer Affairs Committee Meeting
November 19, 2009 11:00AM-12:00Noon*

A meeting of the Privacy and Consumer Committee of THINC, Inc, a New York not-for-profit corporation (the "Corporation"), was held on October 22, 2009.

Committee Members Present:

Norma Johnson, Roxanne Parella, Helen Pfister, Helen Rinaudo

Non-Committee Members Present:

A. John Blair, III MD, Meghann Hardesty, Dianne Koval, Allison Laquidara, Susan Stuard

I. APPROVAL OF OCTOBER 2009 MEETING MINUTES

The motion was made, seconded to approve the meeting minutes for the October 2009 meeting.

II. REVIEW OF AUDIT POLICY V2

Meghann Hardesty reviewed the final draft of the Audit Policy with the committee. Additional edits consisted of minor changes in the use of language and no major changes were made to the policy. The final draft of the Audit policy will be distributed to the committee members for final approval at the December 17 meeting.

III. AUTHENTICATION POLICY DISCUSSION

Meghann Hardesty reviewed the first draft of the authentication policy with the committee members. The purpose of the policy is to establish a process for verifying that an individual who has been authorized and is seeking access to information via the exchange is who he or she claims to be. To achieve this goal it will require a collaborative effort between THINC and participating organizations that participate in the THINC Health Information Exchange (HIE). In instances where an authorized user is accessing PHI through the HIE portal, THINC will authenticate the user's prior to providing the user access to the exchange. When an authorized user is accessing PHI through an edge application (e.g. EHR) participants will be required to authenticate the user's identity before providing the user access to the exchange.

Currently, as determined by NYS DOH the technical authentication requirements are set at Level 2. Level 2 requires THINC or its participants to authenticate each user via a password. At the point in time NYS DOH or the federal government requires Level 3 authentication requirements, THINC will make the transition to Level 3 using the implementation and timeline approach laid out by NYS DOH and/or the federal government. Level 3 would require THINC or its participants to authenticate each user's identity through multi-factor authentication. User's would be required to use both a password and a cryptographic key or token in order to access PHI through the HIE. Currently most institutions are already meeting Level 2 requirements. The committee discussed and agreed on a few minor changes to the use of language in the policy. A second

draft with the suggested edits will be brought to the committee for review and discussion regarding the access policy will begin at the December 17 meeting. The meeting was adjourned at 11:35pm.